

The Utilities Board of the Town of Cedar Bluff

May 21, 2013

STATE OF ALABAMA
CHEROKEE COUNTY

The Utilities Board of the Town of Cedar Bluff met for their regular business meeting Tuesday May 21, 2013 at 4:00 p.m. in the Utility Board room located at 3360 Old Hwy 9, Cedar Bluff Alabama. Chairman Donald Sanders called the meeting to order at 4:00 p.m.

Roll Call:

Ken Blair	Absent	Linda Pickelsimer	Present
Cindy Early	Present	Donald Sanders	Present
Eugene Mann	Present		

A motion was made by Linda Pickelsimer and second by Cindy Early approving the April 16, 2013 minutes as presented.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

Treasurer Linda Pickelsimer gave the financial report for the board. Mrs. Pickelsimer told those in attendance that she had looked over the financials for April and found them to be in order and correct. A motion to approve the April financials as presented was made by Linda Pickelsimer and second by Cindy Early.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

Chairman Donald Sanders was given the sealed bids received on the 1999 Nissan Quest Van. Treasurer Linda Pickelsimer opened the bids. Chairman Sanders then read the bids received: Bid 1-Roger Griffeth for \$1500.00. Bid 2-Faye Lea for \$1200.00. After some discussion about the actual value of the van a motion was made by Cindy Early to accept the higher bid offered by Mr. Roger Griffeth for \$1500.00. Linda Pickelsimer seconded the motion.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	No		

There were no bids received on the miscellaneous office equipment the board advertised for surplus.

Chairman Sanders then turned the meeting over to Manager Jeff Harrell for the manager's report. Mr. Harrell presented the board with a printout of work performed for the past month. One hundred twenty seven work orders were completed. Two water taps, six sewer taps, sixteen water leaks, one sewer leak and 102 misc.

Mr. Harrell then asked the board to approve the transfer of \$13,516.50 from the Generations Allocations Account to the Generations General Account to reimburse the General Fund for the purchase of the 2006 Chevy Silverado.

A motion was made by Linda Pickelsimer approving the transfer from the allocations account into the general fund. Cindy Early second the motion.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

The annual MWPP (Municipal Water Pollution Prevention) report was then presented for approval and signature. Manager Harrell explained to the board that the MWPP was an annual report required by ADEM (Alabama Department of Environmental Management). The report covers yearly wastewater overflows, discharges and monitors wastewater criteria required by ADEM. After some discussion Cindy Early made a motion to approve the MWPP Report and for Chairman Donald Sanders to sign on behalf of the board. Linda Pickelsimer second.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

Mr. Harrell then presented the board with a contract from TTL Inc. The contract was an agreement between the Board and TTL Inc. authorizing TTL Inc. to perform monthly, quarterly and yearly water and wastewater sampling and testing as required by ADEM and our permits. After some discussion, a motion was made by Cindy Early and second by Linda Pickelsimer authorizing Chairman Donald Sanders to sign the agreement on behalf of the board.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

At this time, Donald Sanders asked the board to go into executive session to discuss good name and character and not reconvene afterwards.

The motion was made by Cindy Early and second by Linda Pickelsimer to go into executive session as requested and not reconvene.

Ken Blair	Absent	Linda Pickelsimer	Yes
Cindy Early	Yes	Donald Sanders	Yes
Eugene Mann	Yes		

Meeting adjourned at 4:50 p.m.

APPROVED June 18, 2013:

DONALD H. SANDERS, CHAIRMAN

MARIE KELLY, SECRETARY